

# **AEST Departmental Attendance Policy**

Students are expected to be in attendance and on time for all classes

Unauthorized absences are two per semester

Arriving late or leaving early is equal to half of an unauthorized absence

Participation in university sponsored educational events or intercollegiate athletic activities constitutes an authorized absence only when communicated to the professor ahead of time

Students whose unauthorized absences exceed the policy stated above will be dismissed from class and issued an F or Z grade

**These policies have been enacted for your own safety and the safety of the course and take it at a time when you offer a more serious commitment.**