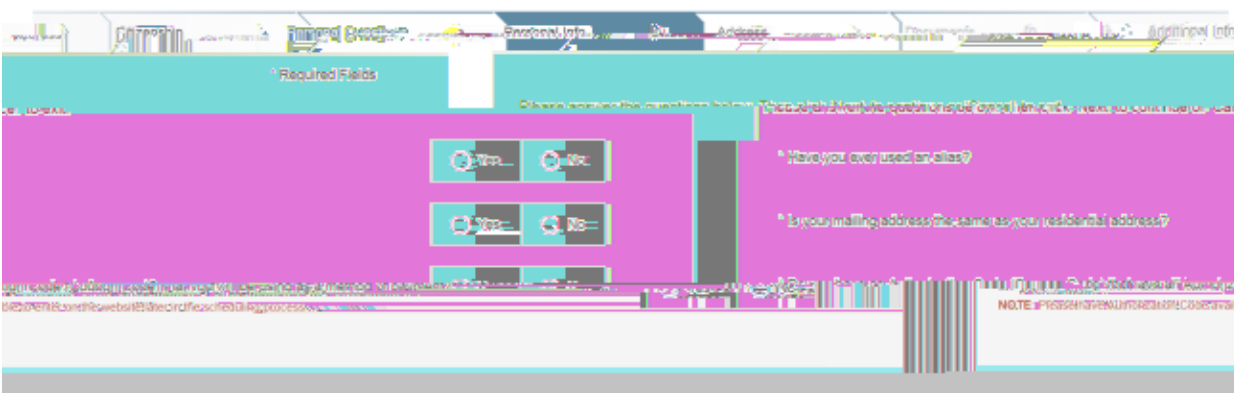
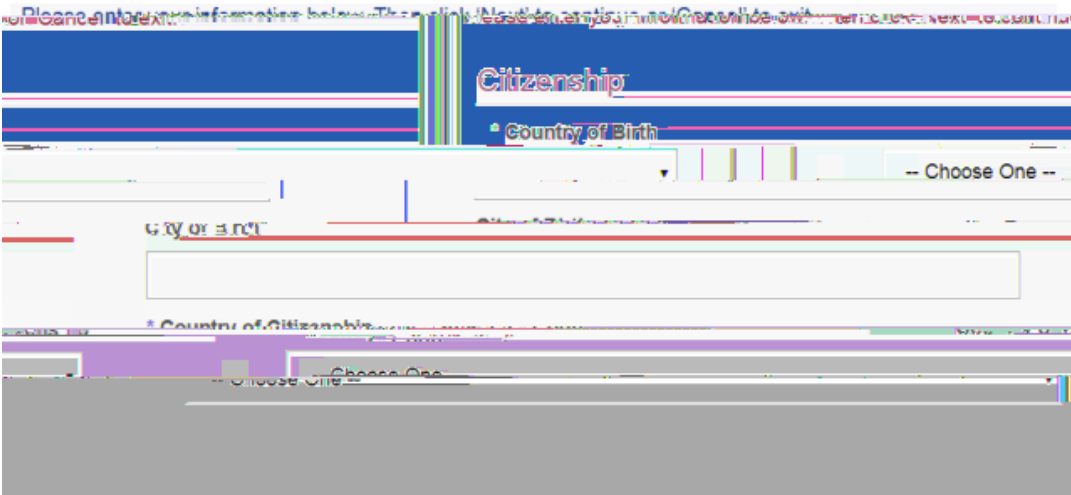
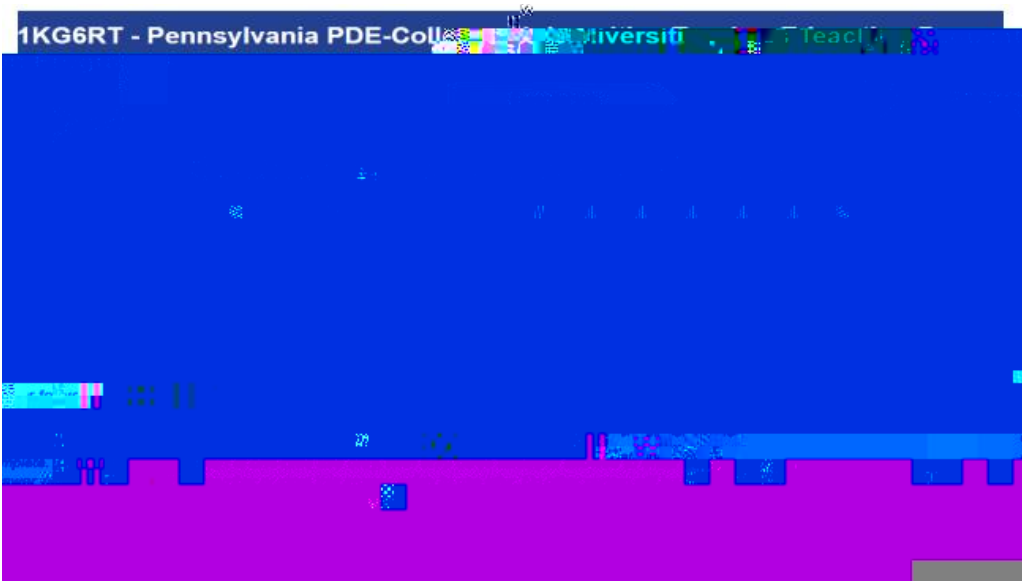


1. Apply online at

Fill out security question.



Enter personal information.

A screenshot of a web form titled "Personal Information". The form contains several dropdown menus and input fields. The fields are: "Hair Color" (dropdown), "Eye Color" (dropdown), "Height" (input field with units "ft" and "in"), "Weight" (input field with units "lbs" and "kg"), "Preferred Language" (dropdown with "English" selected), and "Preferred Language (Basinets & other countries)" (dropdown). There are also three "Choose One" dropdown menus and a "Next" button.

Enter mailing address.

A screenshot of a web form titled "Mailing Address". The form contains several input fields and a dropdown menu. The fields are: "Country" (dropdown with "-- Choose One --"), "Address Line 1" (input field), "Address Line 2" (input field), "City" (input field), and "Postal Code" (input field). There is a "Next" button at the bottom right.

Choose the document you are taking to your appointment

A screenshot of a web form titled "Documents". The form contains a list of document types with checkboxes. The document types are: "None", "Personal Info", "Address", "Documents", "Location", and "Date and Time". The "Documents" checkbox is checked. There is a "Next" button at the bottom right.



If you wish to get your fingerprint clearance done on campus, you will need to search: " ".

If you are choosing another location, search by postal code or city.



Choose a location and schedule an appointment time (recommended) or choose 'walk-in'.

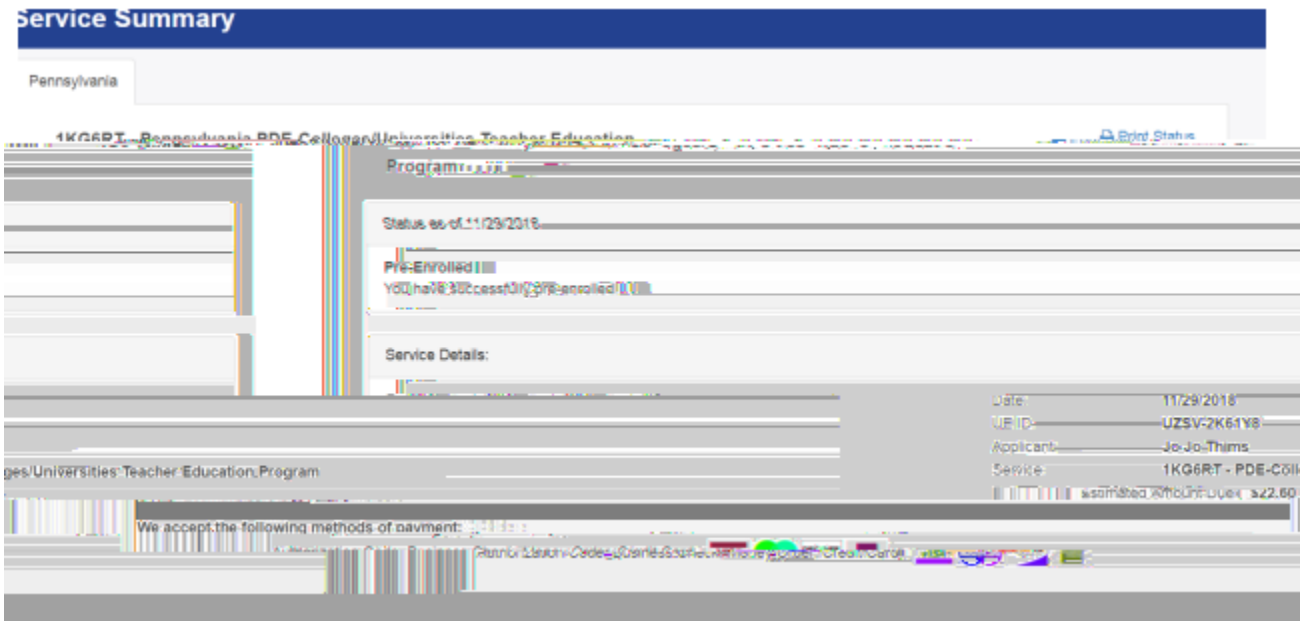
If you successfully completed pre-registration, you should receive a 'Service Summary' that looks like the below screenshot.

PDE

- If it shows a service other than PDE, you have chosen the wrong database.
- The Department of Field Services will not be able to accept your results and your results will be rejected.

Make sure you take a copy of your 'Service Summary' with you to your appointment.

Make sure the person administering your fingerprint is aware of the service code you need fingerprinted under.



You will receive an email stating your fingerprint has been processed.

**Do not open the email until you have access to a printer.**

- You will need to print and save an electronic PDF copy of your results.

The link is only valid for 30 days and you can only access the link one time.

Your results letter is 2 pages. Both pages must be submitted.

If you are having trouble with the application, you will need to contact IdentoGO at 844-321-2124.