



SATISFACTOR ACADEMIC PROGRESS 2024-2025 FEDERAL AID APPEAL

STUDENT NAME

STUDENT ID

PREFERRED EMAIL

PHONE NUMBER

GENERAL APPEAL INFORMATION

Priority Deadline:

Wednesday, 07/10/2024 | Final Deadline: Tuesday, 09/03/2024

Spring Semester Start: Priority Deadline: Wednesday, 12/18/2024 | Final Deadline: Tuesday, 01/28/2025

This appeal is for federal aid ONLY and does not apply to the PA State Grant.

PART 1: EXPLANATION OF CIRCUMSTANCES

Provide a written explanation of your extenuating circumstance(s).

1. An extenuating circumstance could be severe personal or family problems, health issues, injury, death of a close relative, adversity due to unforeseen events, etc.. Lack of awareness of withdrawal policies, requirements for satisfactory academic progress, or unpreparedness for college coursework are not extenuating circumstances.
 - a. List the date(s) your extenuating circumstance occurred: From _____ To _____
2. Submit a detailed letter explaining the extenuating circumstances you experienced and why it led to your inability to successfully complete 67% of your overall attempted credits and/or the required cumulative GPA.
 - a. Provide as much detail as possible.
 - b. Include what happened and what has changed.
 - c. Make sure the letter is typed and signed.



- Official documentation can include records of hospitalization, urgent care, and doctor visits, police reports, copies of obituaries, a death certificate, news articles, etc..
2. Letter(s) of support from a third party who does **not** have a direct relationship with you. This must be a professional individual such as a doctor, counselor or psychologist, social worker, police officer, pastor, professor, etc.. and cannot be a friend or family member.
 - a. Each letter must be on official letterhead, signed and include the individual's name, title, telephone number and relationship to the student.

PART 3: ACADEMIC RECOVERY PLAN

Create an Academic Recovery Plan with the help of a Millersville faculty or staff member and initial below.

I have met with my advisor, professor, department chair, a success coach, or a staff member from Academic Advisement to develop a plan that will help me to be successful in future semesters.

We documented this plan on the *SAP Academic Recovery Plan* provided to me, and this

SATISFACTORY ACADEMIC PROGRESS ACADEMIC RECOVERY PLAN

STUDENT NAME

STUDENT ID

ADVISOR / DEPT. CHAIR / STAFF NAME

ADVISOR, ETCHONEOR EMAIL

- Earn at least 67% of the credits
- Maintain a minimum GPA of 2.0

SECTION A TO BE COMPLETED BY ADVISOR & REVIEWED WITH STUDENT

If the student's academic advisor is unable to meet with them, this plan can be created by the student's department chair, a student success coach, or staff member from Academic Advisement

Current Program of Study: _____ Projected Graduation Date: _____

Total Credits Needed: _____ Total Credits Attempted: _____ Total Credits Earned: _____ Total Credits Remaining: _____

Please describe the plan uniquely created for and discussed with the student. If needed, attach a separate sheet. This plan outlines the student's academic goals for future terms as well as resources you have discussed with the student to help increase the chance of success.

SECTION B: TO BE COMPLETED BY STUDENT

Based on onvT9A50TT0 1 Tf 6 -0 0 6 27 755.64 Tm >>71(o312./MT0 f)6.64 romDy (:)(D)-0 9D 755.64 Tm >>7.1 ()12or an 9DQ2

