

**F M**  
**D 4, 2018**

The meeting was called to order at 4:07 p.m. All departments were in attendance except Accounting & Finance, Athletics, Interdisciplinary Studies, and Music.

I.

None

VII. Report of the Administrative Officers

**P**

Provost Prabhu congratulated the Music Department on the excellent Glorious Sounds of the Season concerts where establishment of the Tell School of Music was acknowledged. He also reminded faculty that robes are available for graduation.

**P**

Associate Provost Delle announced the Spring Faculty Colloquium on February 5.

Dean Jackson reminded faculty that grades are due at midnight on Wednesday, December 9 in order to allow time for processing grades. It was noted that other PASSHE schools have earlier deadlines.

Ms. Hutchinson noted that faculty will receive an e-mail notice if they trigger an error for missing last date of attendance when entering final grades since none of the grades will be saved as submitted.

VIII. Curricular Notice

It was noted that Pennsylvania Department of Education is returning to separate certifications for special education that will result in related changes at Millersville.

**NE NDE G AD A E CD E**

(1) (MATH 08, MATH 304: Matrix Algebra and Applications, 4 credits. Proposal for new course.

**NE NDE G AD A E P OG AM**

(2) (HIST024) Military Science minor. Proposal for new minor.

- (5) (EMEE027) MDLV 323: Teaching Reading in the Content Areas. Proposal to change course designation.
- (6) (AEST012) ITEC 110: Communication & Information Systems. Proposal to add G1 label, change course description and learning outcomes.

IX. Reports of the Faculty Senate Standing Committees

HCC

Dr. Aaron Haines reported that UHCC and GCPRC are discussing the possibility of Honors College students receiving honors credit when taking graduate-level courses.

AOAC

Dr. Rebyn Davis reported AOAC work on GenEd assessment in conjunction with our Middle States review and that a spring luncheon for assessment discussions is planned.

GE C

The proposal to add the term “synchronous” to the GenEd program documents to clarify expectations for the “interactive and reciprocal” oral component in P/D/FYI courses was approved with a vote of 16 yes, 9 no, and 2 abstentions (paper ballot). Senator Hartmann shared a statement of dissent from the Nursing Department, citing effective use of asynchronous means in their online P and D courses to develop oral communication skills.

GCPC

**CHANGE O G AD A E C O E**

- (7) ART 602: Qualitative and Arts-Based Research Methods. Proposal to change course description and prerequisites.

**CHANGE O G AD A E P O G AM**

- (8) School Nurse Certification. Proposal to change a required course.

A Frankum/Bell motion to waive the two-meeting rule for approval of the School Nurse Certification change was approved without dissent. It was noted this proposal had been unanimously approved by ACC and GCPRC.

- (5) School Nurse Certification. Proposal to change a required course was approved without dissent.

CP C

Senator Dreon reported certification of the following Gen Ed labels:

W: ITEC 356; ENGL 242; ENGL 280; ENGL 292; ENGL 312; ENGL 334;  
ENGL 334; ENGL 340; ENGL 416; ENGL 426; ENGL 463; ENGL 241H  
P: ENGL 337; ENGL 462; ENGL 430; ENGL 451  
FYI: Learning by Design, Who am I?  
D: ENGL 241; ENGL 430; ITEC 303

## J C

Senator Cook noted that JSC will be meeting to move ahead with getting student feedback regarding the value of Common Hour to consider alongside faculty data gathered previously.

X. Reports of the Faculty Senate Special Committees

None

XI. Faculty Emeriti

None

XII. New Business

Senator Sciarretta thanked faculty for using Early Alert to help identify students needing intervention to succeed. A request was made that an option be available for faculty to report “no concerns at this time” in addition to the “likely to fail” and “kudos” options. This would better meet needs for faculty to report on athletes and other priority students in Early Alert. Mr. Sciarretta noted that there is no requirement for faculty to report if there are not concerns.

Meeting was adjourned at 5:07 p.m.

Respectfully Submitted,

Aimee L. Miller  
Faculty Senate Secretary

Action Summary:

The minutes of the November 20, 2018 meeting of the Faculty Senate were approved as written.

- (1) (MATH003) MATH 372: Financial Mathematics, 3 credits. Proposal for new course (400-level course with same name will be changed) was approved without dissent.

(2)