

Millersville University
Faculty Senate - Meeting Minutes
02/20/2024

The meeting was called to order at 4:05p.m. All departments were in attendance me

Runge (Inst. Assess. and Planning)

I. Welcome and Introductions

II. Minutes of the Faculty Senate

- a. Minutes from the 02/06/2024 meeting were approved as revised via a Granruth/Cardwell motion without dissent.

III. Report of the Faculty Senate Chairperson – Jeri Robinson

- a. Announcements
 - i. Faculty Senate Meeting Dates AY2023-2024 (1st and 3rd Tuesday @ 4:05pm)
 - 1. March 19th
 - 2. April 2nd, 16th
 - 3. June 4th

IV. Proposed Curricular Frameworks for endorsement

- a. None

V. Proposed Courses and Programs for approval

- a. Consent Agenda – approved wit (o)1.4 (r)-7.7 (a)0.9 (EMC /LBody AMCPT,..7 (r)8 (7 Tc 0.0())Tj-0. Tf0 Tc]Tj
- 1. None
- ii. Undergraduate Course Changes
 - 1. ESCI266 Environmental Oceanography
- iii. Undergraduate New Programs
 - 1. None
- iv. Undergraduate Program Changes
 - 1. Data Science
- v. Graduate New Courses
 - 1. None
- vi. Graduate Course Changes
 - 1. None
- vii. Graduate New Programs
 - 1. None
- viii. Graduate Program Changes
 - 1. None

VI. Out for campus approval:

- a. See Course Dog attachment.

VII. APSCUF Updates

- a. Dr. Robyn Davis (APSCUF)
 - i. APSCUF is still working CBA language.

- ii. What is the Gateway Scholars Program and who is developing the curriculum for it?
 - 1. It is program for students that have potential but may need extra help.
 - 2. There are cohorts in some classes.

3. Only 1 FYEX proposal?
 - a. Each proposal may have to be approved?
4. Discussion on timelines, workload, expectations, etc.
5. Transfers with 3+ semester will be exempt from FYEX.
- ii. Point of Order: Senate does not have the ability to change the course approval process.
 1. Meet and Discuss would need to change the course approval process.
 - a. AOAC needs to be involved with assessment plans for courses to be approved. Courses can't be approved without assessment plans.
- iii. Revised GenEd Website
 1. For Faculty/Students
- iv. FYEX Cohorts Discussion
 1. See GERC Recommendations and previous minutes.
 2. See Task/Force recommendations.
 3. Motion (Blazer/Cook) for to allow departments chairs to automatically enroll their declared majors in FYEX courses taught by their faculty if desired.
 - a. Discussion
 - i. Functional prioritization of majors/courses
 - ii. What about choice for students?
 - iii. Will potentially create tiers of students based on course/department that can be offered.
 - b. Vote Tabled

Meeting adjourned at 5:48pm via a Klosinka/Yang motion that was approved without dissent.

Respectfully Submitted,
Dr. Ethan Frost
Faculty Senate Secretary

MEETING SUMMARY – 02/20/2023

Minutes Approved
02/06/2024

Undergraduate Course Changes Approved

1. ESCI266 Environmental Oceanography

Undergraduate Program Changes Approved

1. Data Science

Policies Changes Approved

Policy Revisions:

- o Academic Program: Undergraduate Studies INTERDISCIPLINARY PROGRAMS Area Curriculum Policy
- o Academic Program: Graduate Studies Graduate Studies Professional Core for M.Ed. Degree Programs

Facult Senate Draft Timeline

last updated, 2/20

	Spring 2024	Fall 2024	Spring 2025
UCAPC/Senate	<ul style="list-style-type: none">◦ Cornerstone descriptions and SLOs approved, 2/6◦ Gateway descriptions and SLOs, approve by April	<ul style="list-style-type: none">◦ AOAC oversees addition and evaluation of	

Facult SenateDraft Timeline

last updated,2/20

<p>GatewaySLOsand Descriptions</p>	<ul style="list-style-type: none"> ◦ Approve in GERC, Feb/March ◦ Approve in UCAPC, first readings February/March; second reading April ◦ UCPRCreceives Gateway proposals if put into CourseDog by June Senatemeeting. These are considered 3 L Q U R Fall/ V can be added to Fall 2024 schedule ◦ Department chairs will indicate which courses they expect to be awarded new label in advance of proposal to their Deans in advance of proposal in June Senatemeeting ◦ 5 H J L V Office will populate these in Banner and new degree audit structures. 	<p>* D W H Z Office may be run with the new labels IF courses were submitted and are in process of review by June 2024</p> <p>Assessment plans will be added and approved by the end of Fall 2024 Failure to include assessment plan in Fall 2024 will result in rejection of course proposal for Spring 2025</p> <p>5 H J L V Office will make final updates</p>	<ul style="list-style-type: none"> ◦ Gateway course instructors will begin collecting Gen Ed data from approved assessments in Spring 2025.
<p>Keystone and Capstone SLOs and Descriptions</p>	<ul style="list-style-type: none"> ◦ Draft SLO and 		

Facult SenateDraft Timeline

last updated,2/20

		<ul style="list-style-type: none"> 5 H J L V Office will populate those in Banner and in new student degree audits and make final updates 	
Faculty and Advisor Support	<ul style="list-style-type: none"> Official documents shared with Academic Advisors to understanding of Gateway and its development and to support Fall Advisement beginnings FYEX faculty are invited to a series of luncheons to support their redesign of new FYEX classes New Gen Ed website for faculty is being created by April a) to share news, and b) to house resources, documents, samples etc. 	<ul style="list-style-type: none"> GERC, AOAC, and Gen Ed coordinator will develop professional development materials, samples and workshops with the Assessment Plan Template and process in advance of Assessment Plan deadline in Fall. 	

APSCUF/Administration actions

Meet and Discuss agreements extended to approve expedited approval process.

Initial Review of Governance manuals and other university policies

Facult SenateDraft Timeline

last updated,2/20

	Information about registering for FYEX 100 (working with Registrar on Workflow) New GenEd Website for Students (April 2024) as GenEd information home	Information on GenEd curriculum in FYEX classes	
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Effective : Spring 1994

Academic Program: Graduate Studies
PROFESSIONAL CORE for M.Ed. DEGREE PROGRAMS

Approved : Spring 1994
Reviewed: June 4, 2007
Reviewed & Revised: May ____. 2024
Deans' Council, Faculty Senate

Master of Education degree programs are designed to enable the student to become highly skilled as a professional scholar-practitioner in education and related fields. Each M.Ed. curriculum includes a component in the respective subject matter (e.g., art, elementary education, Egeducu2u6 (e)10re t2e1(y)-2ntaro 5h-2 (a(y)-alt)-4.1 (y)]TJ 52 (a)u3>comn (.6.6 (e2 (h)10(n (n

		Cultural Diversity in Class (3 credits)
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PSYC 625 Human Growth and
Development (3 credits)

Governance & Policies

Effective : October 1997

Academic Program: Undergraduate Studies INTERDISCIPLINARY PROGRAMS

This policy establishes a framework for interdisciplinary programs, including minimum course requirements and organizational structure. The rationale for these programs is to provide students with interdisciplinary perspectives that cannot be provided by one department.

DEFINITIONS

Interdisciplinary Major and Interdisciplinary Minor : A major and a minor which integrate the knowledge, perspectives, and methodologies of more than one discipline to form a specific academic focus in a recognized or innovative discipline not currently offered

quires instructors who are well-versed in the
multiple disciplines. These educators will possess the

s: Instructors will have a strong understanding
ated into the course. This can come from formal
e, or professional practice in the relevant fields.
interdisciplinary courses are co -taught by
departments. This requires a collaborative



Interdisciplinary Curriculum Committee

A committee composed of the director of the interdisciplinary program, faculty teaching within the program, and students (if desired) in the program, will be organized in a way that best serves the interests of the program. The coordinator will conduct an election within the program's teaching faculty for committee seats immediately after their election. The committee's leadership will be determined by the committee.

Coordinator of Interdisciplinary Program

In compliance with the existing CBA policy, each interdisciplinary curriculum committee will determine the selection process for the program coordinator, including approval by the Provost.

The coordinator of an interdisciplinary program will have a three-year term commencing with the terms of triennially elected department chairs. Each coordinator will report to the Dean of the college in which the program is housed. Coordinators will have responsibilities equivalent to the department chair in administering the interdisciplinary program.

Coordinators will also:

1. Communicate the needs of the program to the appropriate college Deans.
2. Collaborate with appropriate college Deans on matters relating to staffing, scheduling of classes, budgeting, and faculty selection process.
3. Serve as the primary adviser for students in the program.
4. Guide systematic program review on the required five-year cycle.
5. Maintain a list of courses offered in the program and faculty teaching those courses.

Council of Interdisciplinary Coordinators

The Provost will appoint each coordinator to the Council of Interdisciplinary Coordinators (CIC) in their appointment letter and meet with the CIC in each fall to elect a chair. The elected CIC Chair will schedule a council meeting at least once each academic year.

The Council will coordinate the efforts of the interdisciplinary programs and will choose Faculty Senator(s) from faculty teaching within the program. The senator(s) will serve in the CIC if they are not serving as coordinator. An alternate senator will be selected from one of the coordinators. One (1) senator will be elected for every five (5) programs with a minimum of one (1) elected senator (i.e., 10-14 programs = 2 senators, 15-19 programs = 3 senators).

The Council of Interdisciplinary Coordinators (CIC) will:

1. Strategize enhancements to existing interdisciplinary programs.
2. Review and evaluate proposals for new interdisciplinary programs and the interdisciplinary courses within them.
3. Initiate recommendations for changes in academic regulations and policies or

