

Millersville University  
Faculty Senate Meeting Minutes  
04/16/2024

The meeting was called to order at 4:05 p.m. All departments were in attendance and a full meeting is not necessary. vote if

- IV. Proposed Curricular Frameworks for endorsement
  - a. None
- V. Proposed Courses and Programs for approval
  - a. Consent Agenda approved without dissent.
    - i. Undergraduate New Courses
      - 1. None
    - ii. Undergraduate Course Changes
      - 1. UNIV100 First Year Experience
      - 2. ENGL221 Intro to Linguistic Analysis
    - iii. Undergraduate New Programs
      - 1. None
    - iv. Undergraduate Program Changes
      - 1. None
    - v. Graduate New Courses
      - 1. None
    - vi. Graduate Course Changes
      - 1. None
    - vii. Graduate New Programs
      - 1. None
    - viii. Graduate Program Changes
      - 1. None
- VI. Out for campus approval:
  - a. See Course Description Attachment
- VII. APSCUF Updates

- a. Dr. Robyn Davis (APSCUF)
  - i. Announcements

1. APSCUF will have some resources/social surrounding commencement.
  2. BoG has signed the CBA
  3. Senate name changes still being worked on.
- VIII. Report of the Student Government Association
- a. Student Government Rep (SGA)
    - i. None
- IX. Report of the Graduate Student Association
- a. None
- X. Report of the Administrative Officers
- a. Dr. James Delle (Assoc. Provost)
    - i. Thanked the MU community including faculty as he retires. We wish him well.
    - ii. Course Dog management will be picked up by Rache Finley Bowman.
  - b. Dr. Rachel Finley Bowman (Assoc. Provost)
    - i. None
  - c. Dr. Gail Gasparich (Provost)
    - i. Indicated that the GenEd workflow is moving forward.
  - d. Alison Hutchinson (Registrar)
    - i. Registration is going well; numbers are similar to last year.
- XI. Announcement of new courses, programs or changes to existing courses/program
- a. None
- XII. Reports of the Faculty Senate Standing Committee
- a. AOAC, Chair Betty Bowers
    - i. Assessment Lunch went well.
      1. Cornerstone assessment plans were introduced.
      - ii. Gateway Assessment plans are still moving forward.
  - b. APC, Chair Joe Behun

1. Deadline upcoming to add blurb to FYEX course descriptions. See email.
2. Adjusting to some changes in faculty teaching in the fall.
3. FYEX Faculty lunch during finals week. See email.
4. Advanced Writing (AW) still a signature GenEd class. Transfer students have a GenEd waiver except ~~AW~~

- ii. Motion (Bowers/Cook) to amend changes as circulated by AEST was not approved (2 for, 25 opposed, 2 abstention)
  - e. Call the Question
    - i. A motion from Frost/Wimer to call the question of the amended revised GERC Technology competency definition/SLO was approved (27 for, 1 opposed, 0 abstention).
  - f. Amended GERC Revision
    - i. GERC Robinsom motion to adopt the revised and amended technology competency SLO definition was approved (24 for, 2 opposed, 1 abstention)
- e. GCPRC Chair Tiffany Wright
  - i. No report.
- f. UCPRC Chair

5. Academic Policy Class Attendance
6. Academic Policy Dean's List
7. Academic Policy Pass Fail
8. Academic Policy Withdrawal from the University
9. Academic Program Graduate Degree Candidacy

Faculty Senate Committee Election Results Round #2

Academic Outcomes and Assessment Comm.

Non-Coll: Member, 2024-26 - Michele Santamaria, LIBR  
 HumArts: Member, 2024-26 - Robert Spicer, COMT  
 HumArts: Member 2024-25 (partial) - Josh Rea, ENWL

Academic Polices Comm.

SciTech Member, 2024-26 - Eric Ryndock, BIOL

Academic Standards Comm

Non-Coll: Alternate, 2024-27 - Joe Sciarretta, AASD  
 SciTech Alternate, 2024-27 - Laura Weise Cross, BIOL

Bylaws Comm.

SciTech/Senate 2024-26: Teresa Hartmann, NURS

Educator of the Year Selection Comm.

HumArts/SocSci Member 2024-26 - Ping Yang, COMT

GenEd Review Comm.

EdHS Member, 2024-26 - Andrew Bland, PSYC

Joint Senate Conference Comm.

Member/Senator 2024-25 - Joe Sciarretta, AASD

Judicial Board

Member, 2024-26 - Joe Sciarretta, AASD  
 Member, 2024-26 - Angela Cuthbert, GEOG

Noonan Fund

EdHS Member, 2024-26 - Curtis Proctor, SOWK  
 HumArts: Member 2024-26 - James Pannafino, ARTD

Undergraduate Course and Program Review Comm.

Chair: 2024-27 - Susanna (Suz) Boyle, SPED

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General Education Changes Approved  
*Definitions and Learning Outcomes*

Technological Competency

Definition: Technological Competency courses address the ability to identify, assess, manage, adapt, and use tools, applications, and systems to effectively and responsibly accomplish tasks.

Outcomes:

A student will be able to:

1. Apply knowledge, techniques, skills, and modern tools to solve broadly defined technology problems appropriate to the discipline.
2. Responsibly manage data, tools, applications, and/or systems.
3. Evaluate the results of the application of the technology.

**Effective:** October 2004 [O-78ma4-](E)2Tc 0 TTJ0.014 Tm(A)c789INTERDISCIPLINARY PROGRAMS

Approved: October 1997  
Revised: November 1, 2004, Deans' Council  
September 21, 2004, Faculty Senate  
February 2024, Deans' Council, Faculty Senate  
April 16, 2024, Dean's Council, Faculty Senate

This policy establishes a framework for interdisciplinary programs, including minimum course requirements and organizational structure. The rationale for these programs is to provide students with interdisciplinary perspectives that cannot be provided by one department.

## **DEFINITIONS**

**Interdisciplinary Major and Interdisciplinary Minor:** A major and a minor which

1. A minimum of six (6) credits of interdisciplinary coursework, focused on the integrated discipline represented in the major an introductory course and a 300-400 level capstone experience/course)
2. A minimum of (15) additional credits in one discipline or clearly defined, interdisciplinary course of study, with at least nine (9) credits or more at the 300-400 level.
3. A minimum of six (6) additional credits from other disciplines or clearly defined, themed-elective grouping with at least three (3) credits at the 300-400



## **Coordinator of Interdisciplinary Program**

In compliance with the existing CBA policy, each interdisciplinary curriculum committee will determine the selection process for the program coordinator, including approval by the Provost.

The coordinator of an interdisciplinary program will have a three-year term commencing with the terms of triennially elected department chairs. Each coordinator will report to the Dean of the college in which the program is housed. Coordinators will have responsibilities equivalent to the department chair in administering the interdisciplinary program.

Coordinators will also:

1. Communicate the needs of the program to the appropriate college Deans.
2. Collaborate with appropriate college Deans on matters relating to staffing, scheduling of classes, budgeting, and faculty selection process.
3. Serve as the primary adviser for students in the program.
4. Guide systematic program review on the required five-year cycle.
5. Maintain a list of courses offered in the program and faculty teaching those courses.

## **Council of InterdisciplinaMCID §**

the interdisciplinary courses within them.

3. Initiate recommendations for changes in academic regulations and policies or related matters affecting interdisciplinary programs and forward these to the Academic Policies Committee.

Note: The policy on interdisciplinary programs replaces prior policy on interdepartmental major programs as adopted in 2004.

: October 1997  
Reviewed: June 4, 2007  
Revised: January 13, 2003, Deans' Council  
December 4, 2002, Faculty Senate

## **Appeals**

As with any academic issue, student may exercise their right to appeal adverse attendance decisions. Please refer to the Academic Appeals policy for details.

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**Effective:** October 1997

**Academic Policy: Undergraduate Studies  
DEAN'S LIST**

**Approved:** October 1997  
Reviewed: June 4, 2007 Deans'  
Council, Faculty Senate  
Revised: April 16, 2024, Faculty Senate

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A student is eligible for the Dean's List after a given semester if they have:

1. Earned a semester GPA of 3.50 or higher, and;
2. Attempted at least 12 credits of course work, excluding those courses not used to compute the GPA.

**Effective:** October 1997

**Academic Policy  
GRADE CHANGES**

**Approved:** October 1997  
Deans' Council, Faculty Senate  
Updated: August 7, 2019, Deans' Council  
Revised: April 16, 2024 Faculty Senate

It is the student's responsibility to review grade reports upon receipt. The Registrar can verify only grades submitted by a professor. Grade changes can be made only by the professor issuing the grade with the approval of the department chairperson a8

**Effective:** October 1997

**Academic Policy: Undergraduate Studies  
PASS/FAIL COURSES**

**Approved:** October 1997  
Reviewed: June 4, 2007  
Deans' Council, Faculty Senate  
Revised: April 16, 2024,  
Faculty Senate

In order to stimulate and/or satisfy intellectual curiosity, students are encouraged to

10. Courses taken on a pass/fail basis will be counted toward the total credit hour requirement for graduation, but those courses that are passed will not be included in the GPA computation on which academic honors and academic standing are based. Courses failed under the pass/fail option will be included when computing the GPA.
11. The minimum grade a student must earn in order to be awarded a 'pass' grade is D-.
12. The option to take a course on a pass/fail basis may be exercised until the end of the add period. Having properly registered for a course on a pass/fail basis, a student still has the option to take a letter grade instead of a pass/fail grade provided that the decision to change is filed with the Registrar the week prior to finals week.
13. The pass/fail option is limited to students not on probation at the time of registration.



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**Effective:** October 1997


**Academic Policy: Undergraduate Studies  
PROFICIENCY and PLACEMENT**

**Approved:** October 1997  
Reviewed: June 12, 2007  
Deans' Council, Faculty Senate  
Revised: April 16, 2024,  
Faculty Senate

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**Mathematics**

1. All undergraduate students must demonstrate minimum levels of proficiency in mathematics.
  - a. All entering undergraduate students are required to take part in the mathematics placement process.
  - b. The mathematics department determines the test(s) and the criteria for course placement.
2. Students placed in a developmental mathematics course are required to enroll in that course. Such students must demonstrate proficiency by satisfactorily completing the course with a grade of C- or better prior to taking any mathematics course at the 100 level or higher.
3. Students who must take developmental mathematics earn course credits, and the grade is counted in the cumulative grade point average, but developmental course credit cannot be counted towards fulfillment of the general education or graduation requirements for the baccalaureate or associate degree.



**Effective:** October 1997

**Academic Policy: Undergraduate Studies  
WITHDRAWAL from the UNIVERSITY**

**Approved:** October 1997

Reviewed: June 4, 2007 Deans'  
Council, Faculty Senate

Revised: Upon readmission, if eligible, a student be  
and graduation requirements in effect at the time of rea

**Effective:** October 1997

## **Academic Program: Graduate Studies GRADUATE DEGREE CANDIDACY**

**Approved:** October 1997  
Deans' Council, Faculty Senate  
**Revised:** April 16, 2024,  
Faculty Senate

### **The Process**

Degree candidacy is a screening and advising process. Students are expected to apply to their respective departments for admission to degree candidacy at the earliest possible time, depending upon departmental requirements. It is the student's responsibility to initiate the candidacy review process within the required semester hour limitation.

The effectiveness of the candidacy process is diminished if a student continues beyond the required semester-hour limitation without undertaking the candidacy evaluation. One of the functions of the evaluation is to identify areas of study that may need to be strengthened through specific courses or projects during the remainder of the degree program. If a student does not schedule the evaluation within the stated limit, more semester hours may be required in order to strengthen any competency(ies) identified in the review process.

### **Departmental Requirements**

Each department describes the specifics of its degree candidacy process. The general evaluation is based on: 1) the student's performance in graduate study to date; 2) the results of a departmental examination; and, 3) other criteria appropriate to the field as determined by the department.

If a student is unsuccessful in the initial attempt to earn degree candidacy, they may petition the department for a second evaluation. Prior to the second attempt the student must be advised by the department of the areas in which performance was deficient, and of any other factors that were considered in the denial of the student's admission to degree candidacy. The results of the candidacy evaluation will be forwarded to the Office of Graduate & Professional Studies and the student will be notified of the results.

The final phase of the candidacy process is the development of a program of study for the remaining requirements in the degree program. This program of study should be developed in consultation with an adviser and a copy should be filed in the department.

**Effective:** October 1997

**Administrative Policy  
DROP/ADD POLICY**

**Approved:** October 1997  
Revised: 2002; 2004; June 8, 2011  
Deans' Council  
Revised: April 16, 2024, Faculty Senate

Students may drop or add courses online from the early registration period until the end of the drop/add period at the start of the term. Courses that are dropped will not be