

STATEMENT OF CITIZENSHIP STATUS and TAXATION
Pennsylvania State System of Higher Education

Millersville University

Tax Year 20_____

In order to comply with the applicable provisions of the U.S. Internal Revenue Code the information requested on this form is necessary for the University to determine the correct rate of Federal tax withholding.

DIRECTIONS:

1. Permanent U.S. resident immigrant, complete sections B, C, D and F, and attach a photo copy of your alien registration card (green card).
2. All others, complete entire form, and attach a copy of your I-94 (Arrival and Departure Record) and your work authorization paper work (DS-2019/AP-66, I-20, Notice of Action, Employment Authorization Card).

A. PERSONAL INFORMATION:

Name (last, first, middle)		Date of Birth	Local Phone #	Candidate for a degree? YES NO
Street address while in U.S.		Street address in country of residence		
City		City	Province	
State	Zip Code	Country	Postal Code	

B. EMPLOYMENT INFORMATION:

- † Faculty / Staff Employee
- † Student Worker (limited to 20 hours per week during the academic year)

C. SOCIAL SECURITY INFORMATION:

Have you applied for a Social Security Number (SSN)?

† Yes - My number is _____ - _____ - _____

† No have not applied. **In order work and be paid you are required to have a SSN.** (Your university payroll office can direct you to the university representative who can assist you with this requirement. Please notify the Payroll office in writing when you receive your number.)

PRIVACY NOTIFICATIONS:

Pursuant to the Federal Privacy Act of 1974, you are hereby notified that disclosure of your Social Security Number is mandatory. Disclosure of the Social Security Number is required pursuant to sections 6011 and 6051 of Subtitle F of the Internal Revenue Code and with Regulation 4, Section 404.1256, Code of Federal Regulations under Section 218, Title II of the Social Security Act, as amended. The Social Security Number is used to verify your identity. The principal uses of the number shall be to report state and federal income taxes withheld, (2) Social Security contributions, (3) state unemployment and Workers' Compensation earnings and (4) earnings and contributions to participating retirement systems.

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D.

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Option: I elect to be treated as a U.S. citizen for income tax purposes. This election can be made as soon as I arrive in the United States. This will allow me to complete a W-4 like any U.S. citizen for federal withholding, and