

**Effective:** April 24, 2018

**Administrative Policy  
Housing Residency Requirement**

**Approved:** April 24, 2018  
**Revised:** November 7, 2022

All Millersville University full-time undergraduate students may reside in on-campus housing through to the completion of their degree. However, students who have not completed 60-credit hours are required to live on campus for the full term of their housing agreement. On-campus housing is defined as residing in one of the following residence halls: East Village, Reighard Hall, Shenks Hall, South Village, and the West Village.

Students are obligated to the full term of their housing agreement regardless of the credit hours completed.

**Terms and Conditions**

1. Determination of Full-Time Student Status: A full-time student is an individual enrolled for 12 or more credit hours, including credit hours added after registration day.
2. Policy Waiver: Any student who wishes to request a waiver of the Millersville University Residency Requirement may fill out a waiver request form online through their MAX account. All waiver requests will be considered in accordance with the Millersville University policy's intent to maximize the educational experience. Waivers will result in one or all of the following:
  - a. Waiver revocation
  - b. Campus disciplinary sanctions
  - c. Other penalties as appropriate

All waivers that are granted are for the duration of an academic year. Each student must re-submit a waiver application each year they are in attendance below 60-credit hours, including those students who are commuting.

3. Waiver Conditions

- a. Married Students
- b. Withdrawing from Millersville University (supplemental documentation required).
- c. Approved leave of absence (supplemental documentation required).
- d. Study Abroad (supplemental documentation required).
  
- e. Students providing direct care for a legal dependent (notarized statement and supplemental documentation required).
  
- f.

