

Note-Taking Survey

Read each statement and consider how it applies to you. If it does apply to you, place a check mark. If the statement does not apply to you, do **NOT** place a check mark. The purpose of this survey is to find out about your own note taking habits and in which areas you could improve your note taking skills.

1. ____ I try to listen actively and I fight distractions.
2. ____ I have a separate notebook for each subject.
3. ____ I ask the teacher to clarify if I do not understand something.

5. ____ I underline or otherwise identify what I think are the major points.
6. ____ I copy down whatever the teacher takes the time to write on the board.
7. ____ I sit in the front of the classroom in order to avoid distractions.
8. ____ I use abbreviations where possible.
9. ____ I write my notes legibly enough to be able to read and understand them later.
10. ____ I ask others for their notes if I was absent.
11. ____ Others can count on me to take good notes if they are absent.
12. ____ I keep my notebooks in a designated place and can locate them easily.