

## RN-to-BSN Online Program: Change of Delivery (Online to F2F)

Version 3 (Last updated June 8<sup>th</sup>, 2018)

This Change of Delivery (COD) form is intended only for students already admitted to or active in the fully-online format of the RN-to-BSN Program. COD requests for other programs must be made via a separate form (found here: [www.millersville.edu/onlineprograms/forms.php#COD](http://www.millersville.edu/onlineprograms/forms.php#COD)).

We strongly recommend you consult with your advisor before completing this form.

This form must be completed by the student. To ensure fast processing, we recommend you fill out this form directly on your computer or mobile device by utilizing your PDF viewer of choice (e.g. Adobe Acrobat). Be sure to fill out all fields below, and save your changes once finished. Please then submit your completed form as an attachment to [OnlinePrograms@millersville.edu](mailto:OnlinePrograms@millersville.edu). Bear in mind that this email must be sent either from your Millersville email address, or the one provided to the Admissions Office on your original application (it may be rejected otherwise).

If you have any questions at all, please contact the Office of Online Programs by email at [OnlinePrograms@millersville.edu](mailto:OnlinePrograms@millersville.edu) or by telephone at (717) 871-7200.

Full Name: \_\_\_\_\_

(Format: First Middle Last)

MU ID#: \_\_\_\_\_

(E.g., M01234567)

Birthdate: \_\_\_\_\_

(Format: MM/DD/YYYY or Month DD, YYYY)

Email Address: \_\_\_\_\_

(Must match the email address from which you will be sending this form)

Preferred Starting Term: \_\_\_\_\_

(E.g., Spring 2019. We will make every effort to accommodate this preference if possible)

By filling out this form and writing my initials in the box to the right, I acknowledge that I am officially indicating to the Office of Online Programs my desire to switch delivery format to the face-to-face RN-to-BSN Program.

(Please write your initials in the box to indicate your agreement with the above statement)

Date: \_\_\_\_\_

(Today's date)