

---

Effective : October 1997

Academic Policy: Undergraduate Studies  
ACADEMIC STANDARDS, PROBATION, DISMISSAL and APPEAL

Approved: October 1997  
Reviewed: June 4, 2007  
Revised: April 4, 2000  
Deans' Council, Faculty Senate  
Revised: February 16, 2010  
Deans' Council, Faculty Senate  
Revised September 2, 2015  
Deans' Council, Faculty Senate  
Revised March 03, 2020  
Deans' Council, Faculty Senate

---

Academic Standards

The Registrar determines the academic standing of all students at the end of each semester and session. Academic standing is based on:

1. The student's cumulative grade point average (CGPA).
2. The total number of Millersville University credits for which the student has enrolled prior to the review (review credits). Review credits also include credits for repeated courses. Credits for audited courses, transfer credits, and advanced standing credits are not included.

Students with a Millersville University CGPA of 2.00 or greater are in satisfactory academic standing. Students with less than satisfactory academic standing at Millersville are subject to academic warning, probation or dismissal, as follows:

Review Credits	Cumulative GPA	Action
0.5-16.0	Below 2.00	Warning Letter
16.5 or more	Below 2.00	Probation
32.5 or more	Below 2.00	

## Academic Probation

Students on probation are limited to registering for no more than 13 credits per semester unless they have the written permission of their academic adviser, their department chairperson, the Chair of Academic and Student Development, or an appropriate designee for each.

A student on probation will return to satisfactory academic standing at the end of the semester or session in which he/she earns a 2.00 or greater CGPA.

## Academic Dismissal

A student dismissed for the first time is not permitted to register for or attend classes offered by the University for one semester. A student dismissed for the second time is not permitted to register for or attend classes offered by the University for two semesters. A student dismissed for the third or greater time is not permitted to register for or attend classes offered by the University for three years. A student's dismissal number accrues each time the student is dismissed, regardless of the outcome of any appeal.

Dismissed students are not permitted to register for or attend courses offered by the University during intervening winter or summer sessions. However, students who have registered for winter or summer 1 courses prior to being dismissed may attend said courses. If such winter or summer 1 coursework results in a CGPA of 2.00 or greater, the student returns to satisfactory academic standing.

A dismissed student who wishes to be admitted to the University after his/her dismissal period must apply for admission through the Admissions Office. The Director of Admissions seeks the recommendation of the Academic Standards Committee (ASC) on third or greater dismissal applicants.

## Academic Dismissal Appeals

Students who have been dismissed will receive a Notice of Dismissal from the University. That notice will describe the procedures for appealing the dismissal. It is the student's responsibility to keep abreast of his/her academic standing and to be proactive in any appeal process.

Students who have been dismissed and believe extenuating circumstances affected their academic performance may submit a formal letter of appeal and supporting documentation to the ASC in care of the Registrar's Office. In order to be considered, letters of appeal must be received within eight business days of the date that appears on the Notice of Dismissal.

Students who are dismissed for the first time have the option to appeal in person before a subcommittee of the ASC, in addition to submitting the required written appeal. Students who are dismissed for the second or greater time may only appeal in writing.

