

# Governance & Policies

Effective : January 2020

## Administrative Policy SPACE MANAGEMENT

Approved : December 6, 2011  
Revised: August 16, 2021  
President's Cabinet

### Purpose

Space is a critical University-owned resource and is subject to allocation, evaluation and reallocation to meet the overall needs and priorities of the institution. Stewardship of  
a. A collaborative, integrative Space Management Committee reviews and recommends space changes and assignments to the President for final decision.

Space issues and requests may be initiated by any department chair, director or equivalent position.554 0 T0.002 TwD Division, College, Academy or Administrative Unit  
2. Change of function

3. Reassignment across Division, College, Academic or Administrative Unit
4. Request for additional space
5. Request for new space
6. Request for vacated space
7. Vacating a space

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