

Effective: October 1997

**University Governance
ENTERPRISE SYSTEMS STEERING COMMITTEE (ESSC)**

Approved: October 1997

Revised: December 20, 2006

Vice President for Information Technology

The Enterprise Systems Steering Committee is a committee established by the University administration to facilitate communication and planning between administrative departments and technical support services staff to ensure enterprise systems successfully address evolving business requirements. (This committee was formerly the Information Management Steering Committee.)

Membership

1. One (1) representative from each department that uses administrative computer systems. A department with “regular” representative status is defined as a department that has received a recommendation for membership from its vice president and regularly sends a representative to ESSC meetings.
2. One (1) ad hoc representative from each major administrative unit of the Information Technology division.
3. Departments using administrative computer systems that do not have a regular representative may send a representative on an ad hoc basis.

Functions

1. Provide a forum to facilitate communication between Information Technology and the

6. Review project progress.
7. Discuss and assist in the resolution of problems involving administrative user issues.

Organization

1. Officers

- a. A chairperson and secretary are elected to a two-year term.
- b. Officers may serve a maximum of two (2) consecutive terms. Officers who have fficers m o7 0 Td[s