

Governance & Policies

Effective: May 2004

University Governance UNIVERSITY INSTITUTIONAL REVIEW BOARD

Approved: May, 2004, Executive Cabinet
November 12, 2003, Deans' Council
Revised: June 27, 2017
Deans' Council, Executive Cabinet

The University Institutional Review Board (IRB) was established to ensure that research involving human subjects is consistent with federal guidelines as defined by the Office of Human Research Protection.

Membership

1. A minimum of 12 voting members, including the board chairperson, appointed by the University President or designee, with representation as indicated:
 - a. Faculty members with knowledge of human research, including at least:
 - 1) Two (2) faculty members from the College of H7 TJ e p r e s e n t a t i v e s f r o m t h e (a) J o i n t C o l l e g e o f H e a l t h C a r e a n d B i o m e d i c a l S c i e n c e s

All board members will serve overlapping three-year renewable terms, with one-third of the membership appointed each year. Committee membership is a 12-month commitment because of the need for faculty, staff, and students to receive IRB approval year round. Although much of the work is accomplished electronically, attendance at monthly face to face meetings is generally necessary.

The board shall consist of representatives of varied disciplines and professions.

2. The board chairperson is appointed by the president or designee from the faculty membership for a two-year renewable term. The Director of the Office of Sponsored Programs and Research Administration shall serve as vice-chair and provide administrative oversight and support.
3. With the approval of the President or designee, the chair and vice-chair can create

subcommittees from the regular membership to meet emerging University needs.

- a. The vice-chair may head subcommittees.
- b. IRB subcommittee membership should include a non-scientist and a member not affiliated with the University as feasible.

Functions

1. Recommend policies to the Provost that are consistent with federal regulations for research involving human subjects and the Belmont Report as the ethical guideline which has been adopted by the University.
2. Review and approve proposed and ongoing activities conducted by Millersville University faculty, staff, and students in teaching and research settings where human subjects are used.
3. Distribute and make available informati7g4C/06 Tc 0 T002 Tc 0.002 Tw 0.25 0 Td [(av)8.8(ai)2.693 -0 0